

**Town of Birnamwood  
Birnamwood Town Hall  
N9291 Riverview Road, Birnamwood WI**

**June 2 2025 MEETING TO ADJOURN  
BOARD OF REVIEW TO LATER DATE  
MINUTES  
(PENDING BOARD APPROVAL)**

**Town Officers:**

Steven Steinke	Chairperson	Pamela M Fischer	Clerk
Kurt Olson Jr.	Supervisor I	Debbra Kessen	Treasurer (Absent)
Wayne Clark	Supervisor II		

**Call Meeting to Order:**

Chairman Steinke called the June 2, 2025, Meeting to Adjourn Board of Review to Later Date to order at 6:03 p.m.

**Unfinished Business:**

**BOR (Board of Review) and Open Book** - All were in favor of the posting of a Notice of Meeting to Adjourn Board of Review to a later date of July 21, 2025, at 4:00 p.m. as well as posting of said Notice accordingly. Awaiting response from Assessor Kurtzweil with regard to his availability for purposes of holding the Open Book Session, the Town's Board of Review and an anticipated update to the Assessor's Contract with the Town of Birnamwood. Motion approved by Olson and seconded by Clark; all ayes; motion carried.

**Future Meetings/Events** - Monthly Board Meeting June 16, 2025, at 6:00 p.m.-Birnamwood Town Hall  
- Board of Review July 21, 2025, at 4:00 p.m.-Birnamwood Town Hall

**Adjournment** - Motion from Olson and a second from Clark to adjourn. Board Meeting adjourned at 6:15 p.m.

**CAVEAT** - It should be noted shortly after this meeting was adjourned, Clerk Fischer received a return telephone call from Assessor Kurtzweil. Clerk Fischer discussed, in short, Kurtzweil's contract with the Town of Birnamwood; Kurtzweil stated he doesn't necessarily update his Contracts with any particular Township per se stating if the Town is happy with his services, he is more than happy to continue serving the Town with their needs. Assessor Kurtzweil also mentioned that July 21, 2025, tentatively worked for purposes of the Board of Review. Clerk Fischer shared Chairman Steinke's telephone number with Kurtzweil and instructed Kurtzweil to call Chairman Steinke.

Respectfully submitted,

\_\_\_\_\_*Pamela M Fischer*\_\_\_\_\_  
Town of Birnamwood Clerk